

BETHESDA COLLEGE

SCHOOL OF MINISTRY & THE BIBLE

STUDENT HANDBOOK

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Letter from the President

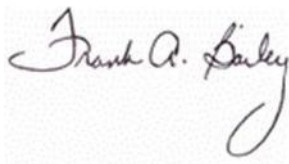
Paul encourages us to study to show ourselves approved unto God in 2 Timothy 2:15.

Paul shows us a tremendous example of balance throughout his ministry. He is a man fully committed to the Word of God. Paul lived as a student of the word all throughout his life. He was also a man committed to demonstration of the Word of God through signs, wonders, and miracles. “For our gospel came not unto you in word only, but also in power, and in the Holy Ghost, and in much assurance; as ye know what manner of men we were among you for your sake.” I Thessalonians 1:5. Paul’s life was a balance of emphasis on the Word of God and the power of the Holy Spirit.

Bethesda College will endeavor to follow this example. We want our students to be students of God’s Word. We want to study the scriptures that will prepare us for ministry. Bethesda will also be committed to the power and demonstration of the Holy Spirit. There is no replacement for the power of God. We must have His anointing and power in our ministries.

Today is the greatest opportunity for ministry in history. The harvest is the end of the age. We will be committed to preparing you for this great work. Preparation for ministry cannot be overestimated. Preparation is essential. Thanks for considering Bethesda College. I am looking forward to seeing you in some of the classes.

For Revival,

A handwritten signature in cursive script that reads "Frank A. Bailey". The signature is written in dark ink on a light-colored background.

Dr. Frank A. Bailey

President

Statement of Faith

The Salvation of Man

Man's only hope of redemption and salvation from the power of sin is through the shed blood of the Lord Jesus Christ (Acts 4:12; Romans 5:8-13, 10:9; James 1:21; Ephesians 2:8).

The Church and Its Mission

The Church is the Body of Christ, the habitation of God through the Holy Spirit, with divine appointments for the fulfillment of His great commission. Each believer, born of the Spirit, is an integral part of the general assembly and the Church of the firstborn, which was written in heaven (Ephesians 1:22-23, 2:22; Hebrews 12:23). Since God's purpose concerning man is to seek and to save that which is lost, to be worshipped by man, and to build a body of believers in the image of His Son, the responsibility of the Church is:

To be an agency of God for evangelizing the world (Acts 1:8, Matthew 28:19-20; Mark 16:15-16).

To be a corporate body in which man may worship God (I Corinthians 12:28, 14:12).

Baptism in Water

The ordinance of baptism by immersion in water is commanded in the Scriptures. All who repent of their sins and believe in Christ as Savior and Lord are to be baptized. This is a declaration to the world that they identify with Christ in His death and have been raised with Him in newness of life (Matthew 28:19; Mark 16:16, Acts 10:47-48; Romans 6:4).

The Lord's Supper or Holy Communion

The Lord's Supper, consisting of the elements of bread and the cup of the fruit of the vine, is the symbol expressing our sharing the divine nature of our Lord Jesus Christ (II Peter 1:4). It is a memorial of His suffering and death (I Corinthians 11:26), a prophecy of His Second Coming (I Corinthians 11:26) and is enjoined on all believers until He comes again.

The Baptism of the Holy Spirit

The baptism of believers in the Holy Spirit is evidenced by the initial physical sign of speaking with other tongues as the Holy Spirit gives utterance (Acts 2:4).

With the baptism in the Holy Spirit comes the enduing of power for life and service, the bestowing of the gifts (or anointing) of Christ and their uses in the ministry of the Body of Christ (Luke 24:49; Acts 1:4, 8; I Corinthians 12:1-31). This experience is distinct from and subsequent to the experience of the new birth (Acts 8:12-17, 10:44-46, 11:14-15, 15:7-9).

Divine Healing

Divine healing was provided for in the Old Testament (Exodus 15:23-26; Psalm 103:1-3, Isaiah 53:4-5) and is an integral part of the Gospel (Matthew 8:16-17; Acts 5:16, James 5:14-16).

The Second Advent of Christ

The second coming of Christ includes the catching away of the Church (I Thessalonians 4:16-17), followed by the actual, visible return of Christ with His saints (the Church) to reign with Him on earth for 1000 years (Zechariah 14:5, Matthew 24:27-30; Revelation 1:7, 19:11-14, 20:1-16). The millennial reign will bring the salvation of nation Israel (Ezekiel 39:28-29; Romans 11:26-27) and the establishment of universal peace (Isaiah 11:6-9; Psalm 72:3-8; Micah 4:3-4).

The Final Judgment

There will be a final judgment in which the wicked dead will be raised and judged according to their works. Whoever is not found written in the Book of Life, together with the devil and his angels, the beast and the false prophet, will be consigned to everlasting punishment in the lake which burns with fire and brimstone, which is the second death (Matthew 25:46; Mark 9:43-48; Revelation 19:20, 20:11-15, 21:8).

The New Heavens and the New Earth

“We, according to His promise, look for new heavens and a new earth, wherein dwelleth righteousness...” (II Peter 3:13, Revelation 21:1).

Accreditation

Bethesda College is a member of the Accrediting Commission International, the world’s largest non-government school accrediting association. A.C.I. accredits 200 schools in the United States and in 9 other countries on 5 continents, with 21,000 students.

The A.C.I. is an independent accrediting agency that exists to help the religious world to obtain accreditation that is not government affiliated. They specialize in seminary and Bible colleges. All A.C.I. member schools accept credits from other member schools if the credits apply to their programs.

This form of ministry accreditation is not recognized by the United States Department of Education, but is recognized by most churches, ministry institutions, and ministry organizations.

Entrance Requirements

New Students

Applicants expecting to enter a degree program at Bethesda College must have either earned a diploma from an accredited high school, passed the General Equivalency Diploma (G.E.D.) test or have an equivalent education.

Transfer Credit

Students transferring credit to Bethesda College from another institution of higher learning must provide official, sealed transcripts sent directly from the institution to the local BBC campus.

Students will be granted credit for work done on an equivalent level and for a similar amount of time in subjects that fit in the student's program of study at Bethesda College. Transferable grades must be "C" or above. Formal credit evaluation is administered by the Dean and only after all official transcripts have been received by the Bethesda College Registrar's office.

To receive a degree from Bethesda College, all students must have taken a minimum of thirty (30) credit hours in one of the College's programs.

Application Process

All of the following steps must be completed before an application will be processed by the Registrar:

Completely fill out the Bethesda College Student Application. Any omissions will cause the application to be returned to the student. This will delay formal acceptance and academic assessment.

Include the \$25.00 application fee.

Submit either proof of high school graduation or official transcripts from other institutions of higher learning:

Proof of high school graduation includes a xerographic copy of any one of the following three items: a high school diploma, a G.E.D. certificate or other proof of equivalent education.

Official, sealed transcripts from previous institutions of higher learning (these must be sent directly to your local Bethesda College campus). You may request transcripts using the Transcript Request form included with your Student Application.

For experienced pastors and ministers only: If applying for Life Ministry Credit, include a completed LMC Application along with the \$25.00 LMC evaluation fee.

Academic Standards

Grading System:

Grade	Description	Percentages	Grade Points
A	Superior	90-100	4.0
B	Excellent	80-89	3.0
C	Average	70-79	2.0
D	Below Average	60-69	1.0
F	Failing	00-59	0.0
W	Withdrawn		0.0
I	Incomplete		0.0

Each semester the Dean's List will include those students achieving a GPA of 3.0-3.49 with a minimum of 9 class hours and a minimum B as the final grade for each class. Those students with a minimum 3.5 GPA meeting the above requirements will be included on the President's List.

The Associate Degree

The Associate degree at Bethesda entails 60 credit hours, 27 of which must be the core classes. Besides the core courses, students must have 6 hours of Church History, 6 hours of Theology, 9 hours of Ministry and 12 hours of Electives.

Credits awarded based upon pastoral employment will only replace MIT/Electives courses. Only 6 hours of MIT may count toward Ministry. After 6 hours, MIT credits are Elective credits. ITS classes count as Elective credits only.

Any student with 20 Bethesda credit hours earned as of January 2015 is grandfathered into the old system. Grandfathered students need only earn 33 credits in Bible and 27 credits in anything else to earn an Associate.

Bethesda Class Core

Pentateuch	Pauline Epistles	Proverbs, Eccl, Song of Solomon
Holy Spirit	Restoration Books	Minor Prophets
Isaiah	Acts	Job, Psalms
Historical Books of the Bible	1 & 2 Corinthians	Revival & Revivalists
New Testament Survey	New Testament Theology	Minor Prophets
Revelation	Jeremiah & Lamentations	Old Testament Survey
Church History to 1650	James, Peter, John & Jude	The History of the Christian Bible
Church History from 1650	Romans	
Matthew, Mark, & Luke	Pastoral Letters	

John	Hebrews	
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13 classes from the above list

3 MITS

4 Electives (ITS, MIT, Pastor Credit, or above list)

Theology Courses (6 Mandatory Credits)

***Students must earn 6 credits in courses like the following**

- Holy Spirit (Mandatory Course)
- Systematic Theology
- New Testament Theology, etc.
- etc.

Electives (12 Credits)

***Students may take whatever class they want for Electives**

- ITS courses are electives

Bachelor's Degree

Students must earn 120 credits to earn a bachelor's degree.

Upon earning an Associate from Bethesda, students seeking a Bachelor's should earn 60 credits in the categories below. Unlike the Associate degree, there is no limit or stipulation placed upon MIT or ITS. MIT and ITS may count as credits in their respective category.

12 Bible

12 History

12 Ministry

24 Elective

Graduating with Honors

The following honors are granted to graduating students with superior achievement and are reflected on their degree certificate:

Summa Cum Laude: 3.90-4.00 cumulative GPA

Magna Cum Laude: 3.65-3.89 cumulative GPA

Cum Laude: 3.5-3.64 cumulative GPA

Unsatisfactory Student Performance - Consistently unsatisfactory academic performance (such as course failure, unexcused absences, late reports, lack of meeting course requirements, missing of final exams, etc.) may be reason for the College to terminate a student's enrollment. Students terminated for unsatisfactory academic performance will not be entitled to any tuition refund.

Should any student desire to withdraw from school, he/she should write a letter and speak with the Registrar to formally withdraw. Unless the student formally withdraws, the student will not be eligible for re-admission without an interview with the Dean. The student who just stops attending class and does not formally withdraw will receive an "F" for any course with unsatisfied requirement. A "W" does not count against a student's GPA.

DRESS CODE:

Personal appearance and dress are an important part of each individual's Christian witness. Modesty, neatness, cleanliness, and propriety in dress are expected.

Classroom attire should reflect an atmosphere of seriousness. Casual business attire is expected.

For women, long pants or modest skirts are required; for men, long pants. Additionally, there should be no t-shirts, holes, shorts, caps, or bare feet. Faculty members may enforce additional classroom dress requirements consistent with course objectives.

Audit Student Status

The term "audit student" is for those individuals attending strictly for their own personal spiritual growth and enjoyment. They are not required to do any course work and will not receive any course grade or credit. Audit student attendance will not count toward the completion of a degree nor may the audit student participate in a graduation exercise.

Students desiring to change from an audit status to a credit status must notify the College of their intention within three weeks of the start of their initial semester.

A student will not be permitted to alternate between audit student and credit student status. Either the student is in a program for credit or they are in the audit program.

Academic Standards

Bethesda College offers the following degrees:

Associate of Biblical Studies:

An Associate Degree is awarded to a student who successfully completes the required course program for college credit (60 credit hours total).

Bachelor of Biblical Studies

A Bachelor's Degree is awarded to a student who successfully completes the required course program for college credit (120 credit hours total).

Independent College

The Degree Programs of Bethesda College are designed to equip students to follow the Lord in the work of the ministry (in what our state government identifies as "religious vocations").

Bethesda College is exempt from licensure by the State of Louisiana and operates as an educational ministry of Victory Fellowship. The transfer of credit to any other academic institution would be at the discretion of the receiving institution.

Student Rights

Non-Discrimination

Bethesda College does not discriminate on the basis of race, color, nationality, ethnic origin, or gender. We guarantee the rights, privileges, and the availability of all programs and activities to all students of the College.

Privacy

Statute 20, United States Code, §1232g and regulations adopted pursuant thereto, hereafter referred to as the Code, requires that each student be notified of the rights accorded him or her by the Code. The following is provided as basic general information relative to the Code:

The Code provided for the institution to establish a category of student information termed "directory information." When available in college records, any information failing in the category of "directory information" will be available to all persons on request, i.e., the IRS, FBI, or other government agencies, and for use in BBC publications.

Bethesda College has identified the following student data as "directory information:"

- Name
- Church Membership
- Street Address, City, State, Postal (Zip Code)
- Denominational Affiliation
- Telephone listing
- Dates of Attendance
- Race

- Degrees & Awards Received
- Date & Place of Birth
- Most-Recent Previous Educational
- Major Field of Study
- Institution Attended

All other information, such as health and medical records, disciplinary records, records of personal counseling, required student and family financial income records, transcripts or student permanent academic records, student placement records and other personally identifiable information shall be open for inspection only to the student and such members of the professional staff of the college as have responsibility for working with the student. Such information will not be released to second parties without consent of the student.

Except as required for use by the President in the discharge of his official responsibilities as prescribed by laws, regulations of the state board, and board policies, the designated custodians of such records may release information from these records to others only upon authorization in writing from the student or upon a subpoena by a court of competent jurisdiction.

Note to student: when completing your application to this college you were required to indicate by your signature that you were notified of your rights as recorded by Statute 20, United States Code, Section 1232g. If you were not so notified, or if you did not complete and sign such an application, please notify the Registrar so you may do so.

Financial Information

Following are the fees for Bethesda College:

Application fee	\$25.00 (non-refundable)	Due with Application
Tuition	\$650.00	12-15 Hours (Full-time)
Individual Course	\$200.00	Per Course
EPP0	\$50.00	Per Semester
Audit	\$125.00	Per Course

Tuition is due prior to the beginning of each semester.

Extended Payment Plan Option

½ Tuition Due upon Registration

Remainder Due at midterm

Book fees are not included in tuition and may vary per class. Book fees are non-refundable.

Refund Policy

90% refund if class is dropped within the first week.

50% refund if class is dropped in the second through seventh weeks

NO REFUND AFTER THE SEVENTH WEEK

Student Policies

Standard of Conduct

A student whose personal conduct is a poor testimony for Christ, and who fails to live in accordance with the scriptural ideals of the College, will be spiritually counseled and will be disciplined to such extent as the Dean of Students deems advisable. The College reserves the right to refuse admission, to put on disciplinary probation, or to dismiss any student whose personal conduct and/or attitude, in the judgment of the administration, are not consistent with the Christian spirit and standards which the College seeks to maintain.

By way of example: academic dishonesty, such as giving unauthorized aid on an examination or plagiarism (the intentional or unintentional presentation of another's work as your own) are not acceptable behaviors and will not be tolerated. Both are subject to immediate dismissal.

Personal Habits

Students are expected to abstain from the use of any tobacco, alcoholic beverages and illicit drugs, both on and off campus. They will also maintain behavior above reproach in all relationships, avoiding appearances of evil. Students not maintaining these standards will be dismissed from the College.

Attendance, Absentee, & Tardy Policies

Bethesda College is committed to the policy that regular and punctual attendance is essential to successful scholastic achievement. Attendance at all classes for which a student is registered is expected.

In order to be excused from class, a student must have a legitimate reason, such as a serious illness or a serious personal conflict that requires the immediate attention of the student.

***After one absence, a student will lose a letter credit for each unexcused absence.**

Students are expected to be in class at the appointed time. Any student who is tardy three times will receive one unexcused absence. Three of these unexcused absences will be considered unsatisfactory academic performance and can be reason for termination without refund unless the class instructor has given prior consent.

Missed Work

Students are expected to take all quizzes, tests, and exams, deliver any scheduled oral presentations, and turn in any other work required on the assigned date. If any of these items are late, as a general rule, a grade of “F” (50%) will be given to the late work when it is turned in.

The one exception to this general rule is an event beyond the student’s control. Examples of events beyond the student’s control include, but are not limited to, a medical emergency or sudden illness (supported by appropriate documentation), death of immediate family member, or business-related travel. In this case a grade letter “I” (Incomplete) will be temporarily posted to the course.

In the event of an excused absence, making up missed quizzes, tests or exams, etc. is the responsibility of the student. Students are responsible for contacting the campus office within 24 hours to schedule the make-up of any missed work through each teacher or the College office.

Students with an excused absence have a maximum of two (2) weeks to make up any missed work (quiz, test, exam, etc.). If the work is not made up within this two-week period, a grade of “F” (50%) will be given to the missed work when it is turned in. This grade will be averaged in with any other grades for that course, reducing the overall course according to the value of the missed work.

Students anticipating being out of town for a particular class night should apply for an excused absence before the class date.

Failing Grades

If a student fails a course, they will be expected to take the entire course over again at their own expense. They must demonstrate satisfactory work for the entire course before they may be eligible for a passing grade to appear on their transcript.

If a student earns a “D” in a course, then that course will be counted as an elective. The course will then have to be retaken for credit.

Student Scholarship

Students enrolled in the Bethesda College Scholarship Program are required to meet the following requirements to maintain eligibility:

- Student must be a tithing member of Victory Church
- Student must maintain at least 3.0 GPA

Each student will be re-evaluated quarterly. For more information about the Bethesda College Scholarship Program please contact our registrar's office.

Faculty

Dr. Frank Bailey

Dr. Frank Bailey is the Senior Pastor of Victory Church and founder of Bethesda Bible College. He is a graduate of God's Army Seminary and is the author of three books – Another Helper, Joy Unspeakable, and The Promise of the Father. Dr. Bailey has been used by the Lord to bring revival to churches across the United States and other nations such as Australia, Bulgaria, Costa Rica, Philippines, Singapore and Uganda. He has also been used to instruct pastors in Chile, Mexico, and Tanzania. Pastoring Victory Church for over 22 years, Dr. Bailey has seen the congregation grow from a handful of young people to a thriving congregation.

Pastor Parris Bailey

Pastor Chris Monnerjahn

Pastor Karen Boudreaux

Pastor Anna Donahue

Pastor Anna Donahue has a Bachelor of Arts degree in Broadcast Journalism. She has been a member of Victory Church since 1985 and almost immediately became involved in the Women's

Ministry. She has been a student of Victory Church's Bible School, as well as a teacher. In 1995, Pastor Anna began ministering as a Women's Pastor at Victory. Her heart's desire is that people would not just know about God but realize that they can actually know Him and live in His presence daily.

Angela Aubry

Angela Aubry has been a member of Victory Church since 1986. She graduated from Oral Roberts University with a Master of Arts in Theological/Historical Studies and a second Master of Arts in Biblical Literature. She has instructed classes in Victory Church's Bible School and the Greater St. Stephen College of Ministry and Theological Seminary.

She has conducted numerous conferences and seminars and has written a number of papers on Pentecostal history and women in the Church.

Contact Information:

Address: 5708 Airline Drive, Metairie, Louisiana 70003

Phone: (504) 733-5005

Fax: (504) 733-1939

Email: bethesda@victoryfellowship.net

Website: www.bethcollege.net

Affiliation

Bethesda College is a ministry of Victory Fellowship, a church corporation in the State of Louisiana.

Student Handbook Agreement

IT IS AT THE DISCRETION OF THE ADMINISTRATION TO CHANGE OR MODIFY THESE POLICIES AT ANY TIME.

Please fill out the information below and return to the Registrar's Office with your completed Application Form.

Student Name _____

Social Security Number _____

I have read and understand the information contained in this Catalog.

Signature _____ Date _____